



CCNZ Online Award Submission

To enter a CCNZ Awards programme, go to www.civilcontractors.co.nz and hover over the Events tab and select CCNZ Awards.

Select National or Branch awards to find out more and select the category and subcategory you wish to enter.

Hirepool Construction Excellence Awards 2020 & 2021

First presented in 1978, these awards recognise the year's top CCNZ civil construction projects. Sponsored by Hirepool, the awards are presented annually at the CCNZ Hirepool Construction Excellence Awards.



Category 1

Projects with a value of up to \$2 million.



Category 2

Projects with a value of between \$2 million and \$5 million.



Category 3

Projects with a value of between \$5 million and \$20 million.



Category 4

Projects with a value of between \$20 million and \$100 million.

Award category selection

Once you have selected which category to enter, scroll down to find out more info such as:

- Closing date
- Entry fee (if any)
- Key dates
- Eligibility
- Questions

To register you will need to be logged in – click either 'Login Now' or 'Create New Account' button.

- If you have forgotten your password, simply click the 'Forgot your password' link to be emailed a prompt to reset your password.

Once logged in, click the 'Register' button.

- You will then be taken to the CCNZ members only area, showing your Award Application/s and status.
- Select the category that you have just registered for and begin the entry submission.

Member Resources

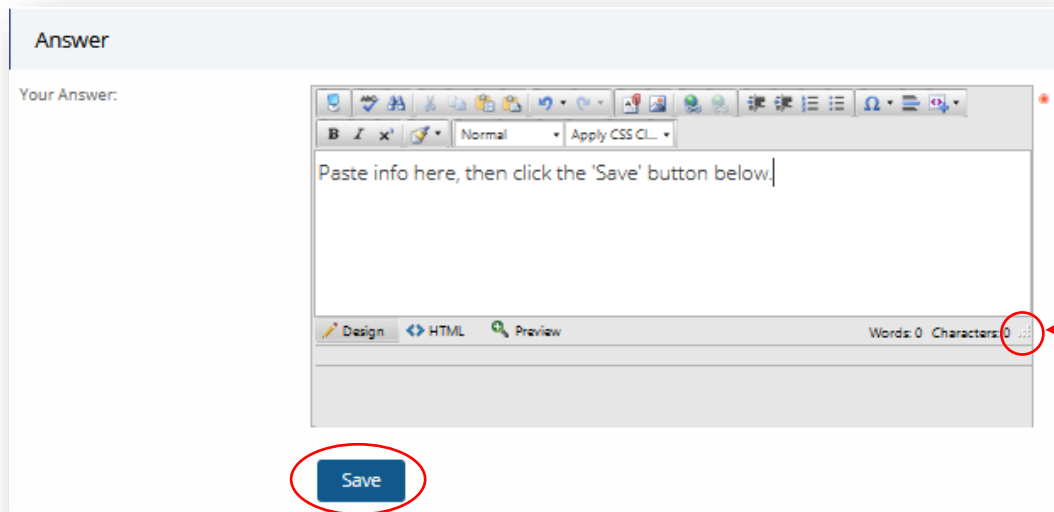
- › Webinars - members only
- › Digital Documents
- › COVID-19 information
- › Members Shop
- › **Award Applications**
- › Member Discounts
- › Manage My Details

Award Applications

Award
Category 1
Category 4
Category 3

You can save and close your award entry at any time, simply click the 'Save' button at the bottom of each question that you have answered once you have entered the info into it and your progress will be saved.

For ease of answering the questions, we would recommend creating a word document and pasting the info into the applicable answer box. No formatting from your word document will be carried over once you have pasted the info into the awards text box, you will need to reformat the text.



Click here to expand the answer box

You can expand the text answer box by clicking on the small dots next to Characters and dragging the box bigger to suit your needs.

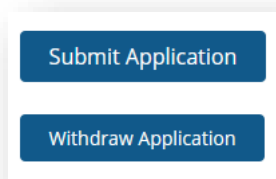
Images

You can upload up to 5 images that relate to the particular question, to help the judges, ensure you add a title and a description to each image you upload. Click the 'Upload' button.

Your image will be displayed below the image upload box.

Award submission

When you are ready to submit your entry click the 'Submit Application' button found on the top right-hand side of the screen.



Payment

Click 'Continue' to go the billing page where you can select if a person is paying or the company.

Click 'Continue to Payment'.

In 'Order Summary and Payment', preview your order and billing details.

Under 'Payment', select your payment method; you can choose to pay online by credit card or 'In Account' which will email you an invoice.

If you have a purchase order to be added to your invoice, please email membership@civilcontractors.co.nz with your PO to be added to your invoice.

If you need any help, please contact membership@civilcontractors.co.nz or 04 496 3278.